



**Tennessee Department of Environment and Conservation**  
**TDEC Environmental Manager 2**  
**Division of Solid Waste Management, Solid Waste Assistance**  
**Annual Salary Range: \$56,268 - \$90,012**

**About the Tennessee Department of Environment and Conservation (TDEC)**

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

**About the Division of Solid Waste Management**

The Division of Solid Waste Management (DSWM) is responsible for protecting the health and environmental quality for all Tennesseans through responsive and effective oversight of waste management activities. DSWM activities are land-based, regulating both solid waste and hazardous waste through specialized programs and functions. These include landfill permits, hazardous waste permits, state remediation program, used oil management, lead-based paint abatement, special waste, universal waste, and annual waste reporting.

**Summary of Position**

This Preferred Service position is located in the Division Central Office in Nashville, TN. The selected candidate will work within the Division of Solid Waste Management, in the Solid Waste Assistance Program and will manage the Planning, Reporting and Waste Reduction Section.

**Principal Duties and Responsibilities**

- Provide managerial and technical support in the implementation of the 2025 Solid Waste and Materials Management Plan. Create, maintain, and coordinate plan partnerships to reach implementation targets and outcomes. Communicate timely updates as to progress of plan implementation.
- Meet with stakeholder groups, legislators, and other local, state and federal agencies to solve critical problems and develop relationships for implementing policies of the department relating to solid waste and materials management programs and administration.

- Provide managerial and technical support in the collection of regional municipal solid waste and materials management data in annual progress reports submitted by local governments that update the local planning region's municipal solid waste plans.
- Oversee the implementation of regulatory and contract administration activities of the Planning, Reporting and Waste Reduction Section. Sees that Qualitative Assessments and Needs Assessments are completed timely insuring high level of quality for all deliverables.
- Ensure that staff is properly trained, receive appropriate performance evaluations, and are mentored to maintain a high performance team.
- Provide managerial and technical support in the development of complex and informative program reports, program enforcement documents, GIS applications, presents findings to stakeholder groups, legislators, local, state, and federal agencies.

### **Knowledge, Skills and Abilities**

The successful candidate will have a demonstrated ability to perform professional supervisory duties in an environmental regulatory program with statewide responsibilities with minimal guidance in a highly demanding work environment and possess the following attributes:

- Results oriented individual with a commitment to the mission of the Department.
- Coordinate with local, state, and/or federal agencies, and/or non-governmental organizations, for consultations and/or joint projects.
- Provide high-quality outreach, including design, distribution of information, technical assistance, etc. to stakeholders.
- Provide central office technical or managerial support and direction for employees participating in the enforcement of established environmental standards, laws, rules, regulations, and administrative policies and procedures having statewide impact.
- Ensure all internal and external customers are served in a timely, professional and knowledgeable manner, to meet the Department's/Division's mission.
- Ensure that documents (such as reports, Director's Orders, qualitative assessments, etc.) are prepared in a concise and defensible manner, so that Departmental/Division missions are met.
- Analyze environmental and/or other information, such as plan updates, site inspections, needs assessments, etc. to determine if further action is necessary.

### **Education / Experience:**

Graduation from an accredited college or university with a bachelor's degree in environmental science, physical sciences (e.g. physics, chemistry, geology, meteorology), ecology, sustainability or applied science in sustainability, life sciences (e.g. biology, microbiology, health physics or biophysics), environmental health, pre-medicine, engineering or other acceptable science or natural resource related field and five years of full-time professional environmental program, natural resource conservation work or full-time professional work that involved ensuring compliance with radiation safety standards and/or regulations; three years of which must be supervisory experience. Three years of service as a TDEC Environmental Scientist, TDEC Environmental Protection Specialist and/or TDEC Environmental Consultant classification(s) with the State of Tennessee may be substituted on a year-for-year basis for the supervisory experience.

**Substitution of Education for Experience:** Graduate coursework in environmental science, biology, chemistry, geology, engineering, physics, ecology, sustainability, applied science in sustainability, or other acceptable science or natural resource related field may be substituted for the required experience, on a year-for-year basis, to a maximum of two years (24 semester hours is equivalent to one year).

All interested candidates should submit applications via the Tennessee Department of Human Resources website at <http://www.tn.gov/dohr/employment/applicant.shtml> and search under Vacancies for the position with the title, TDEC-ENVIRONMENTAL MANAGER 2-030414-144798. The position will remain posted until March 24, 2015.